

**St. Joseph School Advisory Committee  
Meeting Minutes: February 16, 2010**

**BOARD MEMBERS:** Steve Horvath, Tim Herron, Duane Laska, Christine Handel, Kurt Hardy, Jim Willemsen.

**EX-OFFICIO MEMBERS:** Mr. Lynch and Father Hennessy

**GUESTS:** Nicki Rafferty, Tom Ferguson, Nellie May, Tracey Lombardo, and Cristina Riggio.

**WELCOME AND PRAYER:** Steve Horvath called the meeting to order at 7:03 pm and SAC read the mission statement together. Mr. Lynch read the next week's gospel and a reflection followed.

**GUEST REPORTS:** Steve Horvath welcomed guests listed above who attended the meeting to offer an update to SAC on the **80's Night Fund raiser**.

- The budget is completed...projection for a net profit of \$25,125. Maintenance still needs to be budgeted into the cost.
- Hopeful that a casual event will bring increased interest.
- Trying to get El Barrio as a vendor for 5-6 dollars per person. Working on Beverages with parish family...there will be a cash bar.
- Event will be on May 8<sup>th</sup> 6:30-11:30 pm. with dinner from 7-8:00pm, 8-9 live auction and band from 9-11:30.
- Small silent auction
- Invitations will go out 3/22
- There is a great team in place..still need help with decoration/clean-up
- Gym capacity in 521-Koenig Center capacity is 469..they will use these two spaces and the EDP room.
- Liquor License has been obtained.
- SAC reviewed the budget and gave approval for the assumptions made. SAC gave its encouragement to proceed and offered its support.

Steve noted that the budget will be asking more and expecting more from fund raising in the future. The goal is to set monies aside for future years to help offset the increasing tuition.

**HOOPSMANIA:** Tom Ferguson gave an update on this fund raiser.

- 133 Tickets sold so far. \$2,000 to school
- Tom feels the response is slower than expected.
- Feed back regarding the \$20 ticket being too high...families were writing \$140. checks.
- Tom feels that a fair amount will still be raised with minimal effort
- Steve raised his agreement that we have already raised funds and introduced the event to the school.

- SAC approved the memo to go out to remind the families to sell tickets.
- Tom will email future updates to SAC.

#### **PRINCIPAL'S REPORT:**

- Mr. Lynch reminded SAC that the Re-enrollment Process has started.
- The budget was discussed. After meeting with Joe Newman, Mr. Lynch and Steve went over the budget. Mr. Lynch presented to SAC at this meeting a letter that will be sent to the school families. SAC agreed to the budget and it was decided that Kurt and Christine would compose a letter to communicate this budget information to the school families.
- Mr. Lynch suggested that over the next few months SAC should discuss other budget adjustments for example four children tuition.

#### **OLD BUSINESS:**

#### **NEW BUSINESS:**

#### **COMMITTEE REPORTS:**

##### **FINANCE:**

- Budget summaries were discussed under the Principal's Report.

##### **FUNDRAISING:**

- Steve gave SAC an update on Late Nite Catechism. The results were very positive and the event raised a net profit of \$18,000. Steve expressed his appreciation to all of those who worked so hard to make this event a success.

##### **MARKETING:**

- Jim gave a brief report on the Pre-School Program. The objective is to continue to try to fill Tuesday/Thursday openings. The committee is tying in Blue Ribbon recognition to all correspondence.

##### **COMMUNICATION:**

- Sheri will be completing the first SAC Update letter and will distribute it via email in the next few weeks.

##### **LEGISLATION:**

- Ann reported on the request that has been made to the school families to write letters to our elected officials asking for the textbook program to be put back into the state budget.

##### **MOTION FOR ADJOURNMENT:**

Kurt Hardy motioned for adjournment and it was second by Christine Handel. The meeting was adjourned at 8:57 pm. and was ended in a prayer led by Steve Horvath.

# ST. JOSEPH SCHOOL

221 PARK PLACE  
LIBERTYVILLE, ILLINOIS 60048  
(847) 362-0730

## TUITION 2010-2011

Tuition deposits are refundable if the family moves out of the area. Deposits are **not** refundable if a child withdraws, but remains in the area. Refunds are applied first to any tuition balance. **Registration fees are non-refundable.**

**REGISTRATION FEE: \$100.00 per family**

**TUITION DEPOSIT: \$150.00 per child (Not to exceed \$450 per family)**

**Note:** The first tuition payment is due by Fee Day in August 2010. The remaining 9 monthly payments are due by the 15<sup>th</sup> of each month, September through May.

### PARISHIONER TUITION, GRADES K-8

	<u>TUITION</u>	<u>LESS DEPOSIT</u>	<u>BAL. TUITION</u>	<u>MONTHLY</u>
1 child	\$3,940	\$150	\$3,790	\$ 379
2 children	\$7,000	\$300	\$6,700	\$ 670
3+ children	\$9,400	\$450	\$8,950	\$ 895

### NON-PARISHIONER TUITION, K-8 (This applies to families not registered in St. Joseph Parish.)

1 child	\$ 6,000	\$150	\$5,850	\$ 585
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### FEES 2010-2011

Books/Supplies (K-8)	\$175 per child
Assignment Notebooks (2-8)	\$ 6 per child
Bible Fee (6 <sup>th</sup> gr.)	\$ 25 per child
Sacramental Fee (2 <sup>nd</sup> gr.)	\$ 40 per child
Sacramental Fee (3 <sup>rd</sup> gr.)	\$ 50 per child
Graduation Fee (8 <sup>th</sup> gr.)	\$ 60 per child
Technology Fee (K-8)	\$ 85 per family
Playground Fee (K-8)	\$125 per family
Milk (optional) (K-8)	\$ 20 per child
Bus Fee (Dist. 68 & 73)	\$150 per child
Hot Lunch (optional) (Served every Wednesday)	
Single Entrée	\$115.00 per child
Double Entrée	\$140.00 per child

## SAINT JOSEPH SCHOOL 2010-2011 BUDGET

The budget for the 2010-2011 fiscal year has been prepared with the following assumptions:

- The tuition will be raised \$100 per child
- The new one child rate of \$3940 represents a 2.6% increase
- The new two child rate of \$7,000 represents a 2.9% increase
- The three child or more rate of \$9,400 represents a 3.2% increase
- The teacher salaries were increased by approximately 2%
- Health care costs rose significantly
- In order to maintain tuition increases at a lower rate the amount of fundraising was increased from \$40,000 to \$55,000
- Adjustments were made to various expense items after a review of our current budget at mid-year and after consultation with Joe Newman
- The cost of milk will be reduced from \$30 per child to \$20 per child. The cost of milk is now being subsidized by the government. This would mean that for a one child family that takes milk the tuition rate would only amount to \$90.
- The lunch program has generated a surplus and that surplus will be used to balance the budget rather than be lost at the end of the year.
- I recommend that parents have the option of including the fees in their monthly payment. (excluding the Hot lunch and milk fee)
- The enrollment figures that were the basis for the tuition rates were 476 K-8 students which is 11 students less than the current number.
- The current number of perspective K-8 student names is now at 495

Dear Parents,

The School Advisory Committee (SAC) has the responsibility of adopting a budget that provides the resources that are needed to maintain a high level of education that is catholic, excellent and fiscally vital. This is a responsibility that we take seriously and we are particularly sensitive to the financial strains on families at this time. Listening to parent input and recognizing the need to have a greater emphasis on fund-raising this new budget will feature a fund-raising budget of \$55,000, which is a 37% increase over last year.

The expenses for the 2010-2011 school year are projected to be \$2.5 million or approximately a cost of \$4,900 per child. Teacher salaries were increased by 2% and health care costs increased significantly. We are fortunate to be blessed with a parish investment of \$325,000 or \$ 700 per child which helps offset the full cost of the education of our children.

Based on conservative enrollment projections and with a concern for the general economy, SAC has decided to increase the tuition rates by \$100 for a one child family, \$200 for a two child family and \$300 for a three child family. This represents a 2.6 to 3.2% increase.

SAC continues to seek ways to be more fiscally responsible while maintaining the "Blue Ribbon" excellence that has been the hallmark of our school.

Fr. Hennessey, Mr. Lynch, the members of SAC, along with the parish, are committed to providing a Catholic education for all families who desire one for their children. Information regarding financial aid is being sent to all families with the registration information. In order to be as accurate in our enrollment projections as possible, we ask that you return your reenrollment information as soon as possible.

We are blessed with a generous community that believes in the value of our mission. Together we will work to make St. Joseph School open to all for many years to come.

Sincerely,

The St. Joseph School Advisory Committee